

FACILITY USE REQUEST APPLICATION

Please fill out Both Sides and return to Faith Presbyterian Church

Date of Application: _____

Name of Organization/Group: _____

Purpose of Event: _____

Group or Person is member of FaithPC: _____ WildflowerUU: _____ Other: _____

Specific Space/Room requested: _____

Time(s) of Arrival: _____ Event: _____ Departure: _____ Date(s): _____

Special Needs: Chairs: _____ Tables: _____ Podium: _____ Blackboard: _____
Other: _____

Use of Kitchen: _____ For Coffee: _____ Garbage Disposal: _____

Additional Remarks or Information: _____

BUILDING MUST BE VACATED BY 10:00 PM UNLESS LATER TIME APPROVED BY BARC

Request Facilities Use Donation & Fees

Cleaning fee for every single use of the facilities—\$75.00

Requested donation for use of facility for 1-3 hours—\$35.00

Requested donation for use of facility for 4-8 hours—\$75.00

Requested donation for use of facility for more than 8 hours—\$150.00

For Office Use Only

BARC rep:

- COMPLETE AND SIGN NEXT PAGE -

ACCEPTANCE OF POLICY STATEMENT AND TERMS AND CONDITIONS

AS THE CONTACT PERSON FOR (please state Group name, if any):

I have read and communicated with our group/organization the Faith Presbyterian Church Policy Statement and Terms of Conditions, and the Requirements for the Supervision of Children, as in effect since July 2011.

Our organization hereby agrees to comply with this policy. By my signature, I/we agree to the Policy Statement and the Terms and Conditions and also agree to pay for any damage to facilities or equipment that occurs as a result of my/our use or misuse.

Printed Name

Signature

Date

Home Phone

Work Phone

Contact Address

Contact E-mail

Other Contact Name

Phone

**Faith Presbyterian Church
1314 East Oltorf St.
Austin, Texas 78704
512-444-1314
512-444-1380 (fax)
E-mail—FaithChurchAustin@gmail.com
Website—www.faithpresaustin.org
Rev. Lou Snead, Pastor**