

Wedding Service Request Application (continued)
Please fill out both sides and return to Faith Presbyterian Church

Application Date: _____

Applicants Names: _____

Applicant is member of FaithPC: _____ WildflowerUU: _____ Other: _____

Specific space/rooms requested (Sanctuary / Fellowship Hall):

Rehearsal: _____ #Chairs: _____ #Tables: _____ Kitchen (Y/N): _____
Wedding: _____ #Chairs: _____ #Tables: _____
Reception: _____ #Chairs: _____ #Tables: _____ Kitchen (Y/N): _____
Childcare (Y/N) for Rehearsal: _____ Wedding: _____ Reception: _____

Dates and Times requested:

Rehearsal Date: _____ Time of arrival: _____ departure: _____
Wedding Date: _____ Time of arrival: _____ departure: _____
Reception Date: _____ Time of arrival: _____ departure: _____

Special Needs:

Move furniture: _____
Musical setup: _____
Other: _____

Additional Remarks or Information: _____

For Office Use Only
Pastor: _____ BARC rep: _____

- COMPLETE AND SIGN NEXT PAGE -

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ACCEPTANCE OF POLICY STATEMENT AND TERMS AND CONDITIONS

AS THE CONTACT PERSON FOR WEDDING PARTY OF:

I have read and communicated with our wedding party the Faith Presbyterian Church Policy Statement, Terms and Conditions, Wedding Service Policies, and Requirements for the Supervision of Children, as in effect since July 2011. The fee schedule is as follows (*includes \$75 cleaning fee per event day*):

- Wedding services for FaithPC members - \$75 cleaning fee only, per event day.
- Weddings for non-members officiated by FaithPC Pastor - \$500.
- Weddings not officiated by the FaithPC Pastor - \$750.
- Rehearsal for non-member wedding - \$100.
- Reception for non-member wedding (4 hours max) - \$200.

These fees are to be pre-paid by the couple to the church when the Wedding Request is approved and no later than 10 days before the wedding service is scheduled.

We hereby agree to comply with this policy. By my signature, I/we agree to the Policy Statement and the Terms and Conditions and also agree to pay for any damage to facilities or equipment that occurs as a result of my/our use or misuse.

Printed Name

Signature

Date

Home Phone

Work Phone

Contact Address

Contact E-mail

Other Contact Name

Phone

Faith Presbyterian Church
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512-444-1314
512-444-1380 (fax)
E-mail—FaithChurchAustin@gmail.com
Website—www.faithpresaustin.org
Rev. Lou Snead, Pastor